



CITY OF HIGHLAND PARK
PROPERTY OWNER PERMIT AUTHORIZATION

DEPARTMENT OF COMMUNITY DEVELOPMENT
BUILDING DIVISION
1150 Half Day Rd., Highland Park, IL 60035
(P) 847.432.0808, (F) 847.926.8885
(W) www.cityhpil.com, (E) building@cityhpil.com

THIS FORM MUST BE SIGNED BY THE PROPERTY OWNER, AND SUBMITTED WITH PERMIT APPLICATIONS THAT ARE SUBMITTED BY SOMEONE OTHER THAN THE PROPERTY OWNER.

Property Address(es): _____

Description of Project: _____

Name of Contractor: _____

The undersigned acknowledges and agrees that they are familiar with, have read and reviewed, and understand, all laws and regulations applicable to this application and the requested permit, including, without limitation, Title XV and Title XVII of the City Code. The undersigned further agrees that the applicant complies with any and all eligibility requirements for the requested permit, and that the applicant will comply with all applicable laws and regulations with respect to the requested permit. I/We, the below mentioned and signed, have authorized any contractor listed above to apply for and manage the permit application as described.

Property Owner(s)

Signature _____ *Date* _____

Printed _____

Signature _____ *Date* _____

Printed _____

INSTRUCTIONS

FORM IS REQUIRED

Please complete this form and upload it to the permit application on the Civic Access Portal, or email it to building@cityhpil.com with the following subject:

“Owner Authorization Form for (STREET ADDRESS)”

Thank You!